

## Privacy Policy

At Marine Alutech Oy Ab we're committed to protecting and respecting your privacy. This Policy explains when and why we collect personal information about people who visit our website, how we use it, the conditions under which we may disclose it to others, and how we keep it secure.

We may change this Policy from time to time. The latest version of the Privacy Policy can be found on our website [www.marinealutech.com](http://www.marinealutech.com). We also notify our clients separately of any changes to this Privacy Policy.

Any questions regarding this Policy and our privacy practices should be sent by email to our Data Protection officer [jari.heikkinen@marinealutech.com](mailto:jari.heikkinen@marinealutech.com)  
Or by writing or calling to us:

Marine Alutech Oy Ab  
Telakkatie 47  
FI-25570 Teijo  
[www.marinealutech.com](http://www.marinealutech.com)  
Tel: +358 44 7288 100  
email: [info@marinealutech.com](mailto:info@marinealutech.com)

### How do we collect information from you?

We obtain information about you, when you complete the contact form on our website.

### What type of information we collect from you?

We collect that personal data from our clients that they themselves add to our contact form. The personal data collected from you includes your name, email phone number, that we need in order to reply to your request on the contact form.

### What is the legal basis for processing your personal data?

The processing of your personal data is based on the legitimate interest of the data controller, since we answer to your query in the contact form and create a client relationship or otherwise serve you on the basis of your request and client relationship.

### How is your information used?

- To answer your query in the contact form;
- To develop our customer service and customer experience;
- To maintain the client relationship.

### **How is your personal data being kept and secured?**

When you give us personal information, we take steps to ensure we treat it securely. We have certain security precautions in place to protect the loss, misuse or alteration of your information.

Marine Alutech Oy Ab processes your data only in Finland. The servers are protected from data breaches and from denial-of-service attacks.

We apply good data protection practices and comply with the European Union's and other applicable data protection legislation.

### **Who processes my personal data?**

Only designated Marine Alutech Oy Ab's employees have the right to process your personal data in our client system. Every user has a personal account and a password. Our personnel can use your personal data only for specific purposes specified in this policy and only so far as they need the information in their position. Our employees are bound by a confidentiality obligation.

### **How long is my personal data being stored?**

We store your personal data only as long as is necessary for the intended purpose. Basically this means that we process your personal data as long as you are our client.

If you so request, we can delete or anonymize your data from the systems, after which the data is no longer used for the intended purpose.

### **What rights do I have?**

As a client you have the right to:

Have access to your information, included that you have the right to request a copy of your personal data we have.

Ask for the erasure or rectification of your personal data.

Under specific circumstances ask for the restriction of processing or right to object the processing

If the processing is based on your consent, you have always the right to withdraw your consent. Please note that this does not affect the lawfulness of the processing prior to this withdrawal.

You can use your rights by sending an email to [markus.karkkainen@marinealutech.com](mailto:markus.karkkainen@marinealutech.com). The query must be specified so we can identify you. If in some vases we cannot fulfil your query, for example to erase all of the personal data collected due to a specific provision in the law, we will inform you about this.

If you notice that the processing of your personal data is unlawful, you can make a notice to the data protection authority (in Finnish tietosuojavaltuutettu).

### **Do you give my personal data to any third parties?**

We do not give your personal data to any third parties.

### **Use of cookies:**

Like many other websites, our website uses cookies. 'Cookies' are small pieces of information sent by an organisation to your computer and stored on your hard drive to allow that website to recognise you when you visit. They collect statistical data about your browsing actions and patterns and do not identify you as an individual. For example, we use cookies to store your store preference. And this information helps us to improve our website and deliver a better more personalised service.

It is possible to switch off cookies by setting your browser preferences. For more information on how to switch off cookies on your computer, visit our full cookies policy. However, turning cookies off may result in a loss of functionality when using our website.

The main cookies used on our site: Google Analytics

These cookies are used to collect information about how visitors use our site. We use the information to compile reports and to help us improve the site.

The cookies collect information in an anonymous form, including the number of visitors to the site, where visitors have come to the website from and the pages they visited.

### **Who can I contact for more information?**

Any questions regarding this Policy and our privacy practices should be sent by email to our Data Protection officer [matti.jorva@marinealutech.com](mailto:matti.jorva@marinealutech.com)

Or by writing to:

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FI-25570 Teijo

[www.marinealutech.com](http://www.marinealutech.com)

**Responsible Person for our webpage:** CEO Niko Haro